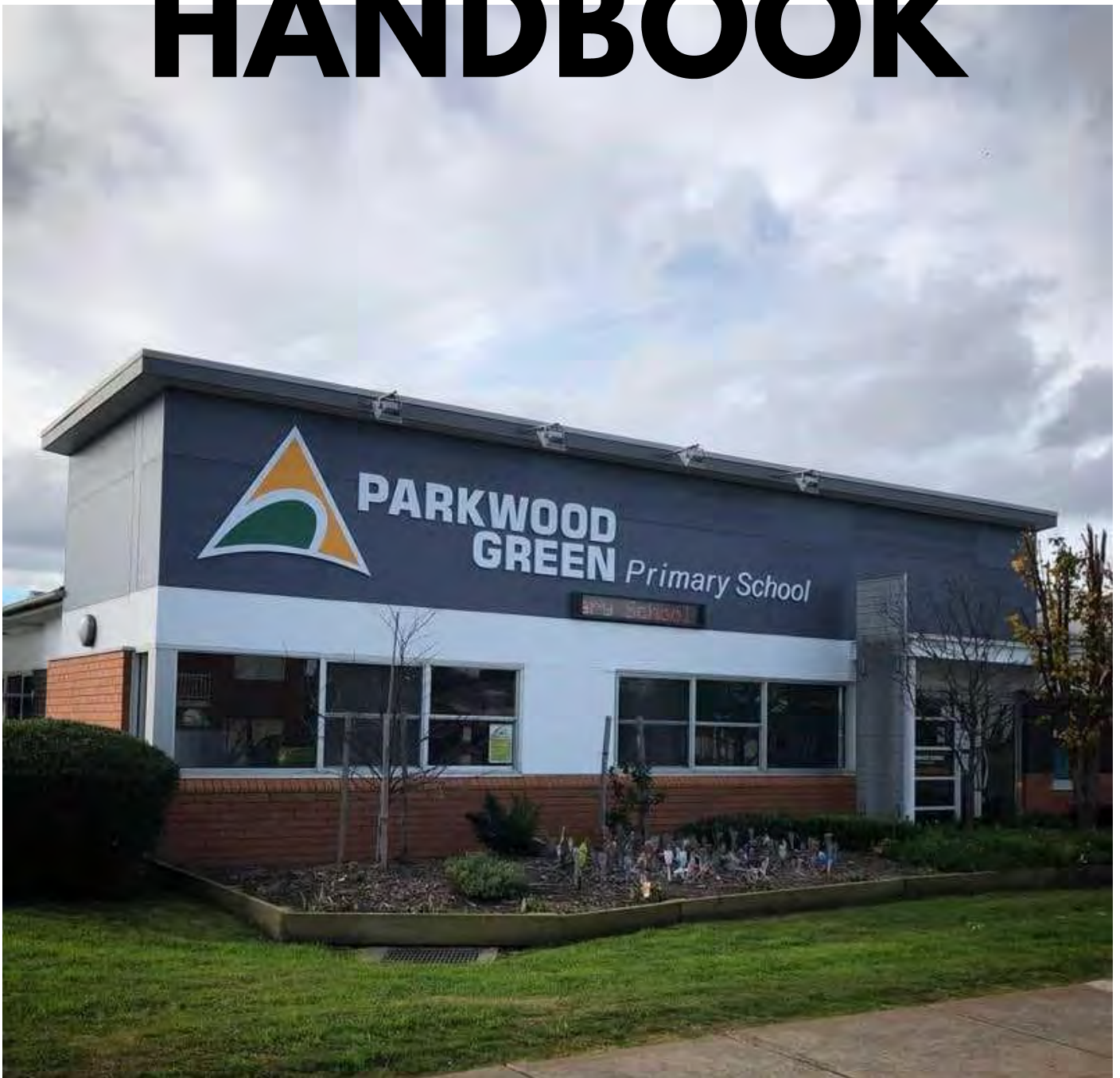




# Foundation Parents **HANDBOOK**







# Message from the principal

On behalf of the staff and school council, I would like to extend a warm welcome to all children and parents of the school, and also to those beginning their association with Parkwood Green Primary School. I am extremely proud and honoured to be this wonderful school's Principal and cherish the opportunity to assist in the development of our most precious resource - our children.

Situated in Hillside, we are a family orientated school with a current enrolment of approximately 800 students. At PGPS each child is valued and encouraged to reach their full potential. Just as each child is an individual with their own character and needs, so too their educational growth is unique. Our teachers are committed to nurturing and developing the ability of each child through carefully planned and innovative teaching programs.

Our school motto is 'Excellence and Opportunity' and is the driving force behind every aspect of

our school.

Our students are highly motivated and are also supported by committed parents and families. PGPS staff are enthusiastic, highly professional educators and bring a wealth of knowledge and commitment to their crucial task of guiding students towards a fulfilling and productive seven years of primary education. Our excellent academic achievement is a direct result of the dedicated, professional teachers who constantly provide diverse, rich, engaging and outstanding educational programs within an environment which is caring, friendly, respectful and responsive to the needs of our students.

Kind regards,



Bobby Kotevski

**Principal**



# OUR VISION

To create a learning community that empowers and supports each student to grow and achieve their own personal best. Every day we are inspired to develop life-long learners, who make positive contributions to their community.







AT PARKWOOD GREEN WE DEMONSTRATE

# RESPONSIBILITY

BY:

- Demonstrating a positive relationship to learning
- Encouraging responsible and engaged learners
- Encouraging independence
- Having high expectations of ourselves and others
- Providing opportunities for all students
- Encouraging all in the community to take ownership of their behaviour and be accountable for our own actions
- Caring for our classroom and our resources
- Encouraging a happy and safe playground for all
- Encouraging care of the school environment
- Encouraging a positive attitude towards protecting our local and global environment



PARKWOOD GREEN

## VALUES

Our values guide the decisions and behaviours of all members of our school community:

- We have respect for ourselves and others.
- We show empathy, by understanding, accepting and appreciating ourselves and others.
- We encourage responsibility by taking ownership of our actions and words.
- We build resilience by encouraging and supporting.



AT PARKWOOD GREEN WE DEMONSTRATE

# RESPECT

BY:

- Encouraging a professional and positive environment
- Holding each other in high regard
- Accepting and valuing ourselves and others and demonstrating this in our behaviour
- Holding each other to account
- Respecting others' opinions, regardless of differences
- Welcoming students, staff, families and friends
- Fostering acceptance of others
- Promoting a sense of belonging and sharing in our school
- Celebrating cultural diversity
- Taking an active role in caring for our school



AT PARKWOOD GREEN WE DEMONSTRATE

# EMPATHY

BY:

- Being caring and compassionate to others and to ourselves
- Encouraging sharing, tolerance and compassion
- Listening with genuine interest and concern
- Speaking with an authentic voice
- Valuing the contribution of others
- Withholding judgement
- Understanding the thoughts, feelings and emotions of others
- Creating environments of trust and mutual understanding
- Ensuring everyone feels physically safe and emotionally secure
- Encouraging collaboration in the classroom, across the school and between families and teachers



AT PARKWOOD GREEN WE DEMONSTRATE

# RESILIENCE

BY:

- Promoting a sense of pride and belonging
- Developing self-esteem and confidence
- Strengthening a sense of meaning and purpose
- Demonstrating positive decision making
- Being a community that shows positive and effective ways to cope
- Providing a caring and supportive environment, where getting things wrong is acceptable
- Taking an active part in promoting a supportive culture
- Building, strengthening and promoting supportive relationships
- Creating opportunities to challenge ourselves and thoughtfully responding to challenge
- Working to express and manage all emotions



# Typical school day

**8:45 - 9:00**

## **Classroom opens**

Students are welcomed into the classroom by their teacher

**9:00 - 10:50**

## **Literacy Workshop**

Reading and Writing

**9:50 - 10:00**

## ***Brain Food break***

*Students can snack on fruit or vegetables*

**10:50 - 11:00**

## **Eating time**

Students eat half their lunch and snack inside the classroom

**11:00 - 11:30**

## **Recess**

Students play outside

**11:30 - 12:30**

## **Numeracy Workshop**

Number understanding, fluency, problem solving and reasoning

**12:30 - 1:30**

## **Inquiry/Respectful Relationships**

Incorporates other curriculum areas

**1:30 - 1:40**

## **Eating time**

Students eat half their lunch and snack inside the classroom

**1:40 - 2:20**

## **Lunch**

Students play outside

**2:20 - 3:20**

## **Specialists**

Specialists include PE, Visual Arts, Performing Arts and LOTE





## LITERACY

The Foundation Literacy Program focuses on the development of Reading, Writing and Language skills. Students develop early reading behaviours by engaging with a variety of entertaining and informative texts featuring familiar and new vocabulary. Students participate in shared language experiences to develop their oral language skills and learn early writing strategies in order to say, draw and write their ideas.



## NUMERACY

The Foundation Numeracy program covers curriculum areas such as Number, Measurement and Data. Students develop an early understanding of mathematical concepts and skills and apply these to solve problems and make sense of the world around them.



# INQUIRY

Students collaborate, create and inquire into authentic units of study linked to all areas of the Victorian Curriculum.



# RESPECTFUL RELATIONSHIPS

Students learn and practice social skills and apply them in a positive way to learning, life and relationships.

# PE - specialist

Students develop the movement skills, concepts and strategies necessary to participate in a variety of physical activities and sports.



# SCIENCE - specialist

Students develop inquiring minds and curiosity about the natural world and acquire knowledge, conceptual understanding and skills to solve scientific problems.

# THE ARTS - specialist

Through visual and performing arts, students creatively express their ideas, experiences and identities.



# ITALIAN

By learning a foreign language students also develop their English language skills in addition to learning about another culture.





**Library**



**iPads**



**Kitchen/Garden Program**



**Swimming pool**





## How we stay connected with our school community



### Families can use the app to:

- View the school news feed
- Receive text and email messages from the school
- View your child's timetable and the school calendar
- View Learning Tasks
- Book parent-teacher conferences
- Add Attendance Notes
- View academic reports

You can download the Compass App on iOS and Android devices, simply search for Compass School Manager in the store. You will be provided with a unique username and password by the school.

# PSW

## Your uniform is available at the **PSW STORE IN DEER PARK**

Unit 2, 51-53 Westwood Drive,  
Ravenhall VIC 3023  
Phone: (03) 9768 0342

REGULAR TRADING HOURS\*\*  
Mon to Fri 9:00am - 5:00pm  
Sat 10:00am - 1:00pm



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CLICK  
& COLLECT



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EXCHANGE  
OPTIONS



LAYBY  
AVAIL  
ASK IN  
STORE \*\*\*







## Out of ours care at Parkwood Green Primary School

The Big Childcare team are professional, experienced and committed to providing a supportive and engaging environment for children in the areas of Before, After, Holiday and Curriculum Day Care.

Big Childcare families can expect a **caring** and **safe** environment with educators who love working with kids! The educators focus on the individual needs and interests of children, by offering stimulating activities like craft, cooking, sports activities, indoor/outdoor play and much more.

Big Childcare operate from 6.30am to 8.45am for Before School Care and 3.20pm to 6.30pm for After School Care. A nutritious, but tasty breakfast is provided before 8am in the Before School Care Program and a delicious afternoon tea awaits children, in the After School Care Program. They also offer the most sensational Holiday Program from 6.30am to 6.30pm during the school holiday period.

**Call the dedicated Centre Manager on 0426 211 213 for more information  
or visit our website [bigchildcare.com](http://bigchildcare.com)**



## Key school contacts

**Kelly MONAGHAN & Madison JACKSON**

Enrolment officers & Community liaison

9449 3600

[parkwood.green.ps@education.vic.gov.au](mailto:parkwood.green.ps@education.vic.gov.au)

WE HAVE RECEIVED

**\$10 MILLION**

TO ASSIST IN THE REDEVELOPMENT OF  
PARKWOOD GREEN PRIMARY SCHOOL!

